

**COVID-19 Protection Concept
of the German United Methodist Church
North Germany Annual Conference**



Charge: _____

Congregation: _____

Date: _____

1. Preparations for opening church buildings for worship services

The following have been purchased in sufficient quantity (and provisions made for refills):

- Soap
- Paper towels (fabric towels that are used more than once have been removed)
- Sanitiser
- Contact-free sanitiser dispenser has been installed at the entrance with a sign "Please Disinfect Your Hands".

Responsible: _____

Floor markings

- Yellow or yellow-and-black adhesive tape is available.
- Distance strips (1.5 m) have been placed on the floor to control queues:
 - at the toilets
 - at the washbasins

Responsible: _____

Prepare and affix signs

- A sign with the basic hygiene rules has been hung up at the entrance.
- The Protection Concept of the North Germany Annual Conference is available and can be consulted.
- Signs with the hygiene rules for how to wash hands have been hung up at all (!) washbasins.

Responsible: _____

Guidance

- Separate entrances and exits should be used if possible. Corresponding arrows are marked on the floor.

Responsible: _____

Seating

When celebrating worship services and devotionals, there must be a minimum distance of at least 1.5m¹ between the attendees, measured in all directions. People belonging to the same household may sit next to each other. This results in the maximum number of people who may attend the worship service.

- The maximum number of people attending worship services has been stipulated. This is: _____ seats. The state regulations regarding the maximum number of people have been taken into account.
- Seats have been spaced out according to the minimum distance or marked with the sign saying "Please leave this seat vacant".
- Narrow balconies or balconies with narrow stairs have been cordoned off.

Responsible: _____

- Where necessary, contact tracking lists have been prepared for use at all events and will be kept after every event as documentation for 21 days (specimen enclosed).

Responsible: _____

Stewards

A team has been appointed that has been made familiar with the protection concept and can implement it with a friendly, resolute approach.

Names:

- _____
- _____
- _____
- _____
- _____
- _____

2. Protection concept before and after worship services

Entrance/exit area

- The stewards appointed for the Sunday are present.
- The stewards give friendly instructions to ensure that:
 - there is no crowding before and after the worship service.
 - people enter and leave the sanctuary in an orderly manner.
 - the doors are open wide before the start and at the end of the worship service.
 - social distancing between people attending the worship service is maintained at all times.
 - the stipulated maximum number of people is heeded.
 - people do not shake hands or hug each other.
 - people do not gather together before and after the worship service.

Responsible: Stewards

In the sanctuary

- As far as possible, the windows are open to ensure that the sanctuary is well ventilated.
- No hymns or songs are sung by the congregation: face masks (community masks) are recommended for reliable protection of the other people, but this is not mandatory.
- Alternatively: Hymns or songs are sung by the congregation: face masks (community masks) must be worn. The members of the congregation have been informed accordingly. Disposable masks are available for guests. An open waste container has been placed at the exit for disposing of the masks.
- The hymn books have been put away.
Hymns and songs are sung from song sheets that have been made available and that are taken by the people attending the service. An open container has been placed at the exit for disposing of the song sheets.

Alternatively: The hymns and songs are shown on the projector.

Responsible: _____